



Municipal Energy Efficiency Program Coordinator

This position will require the applicant to provide technical support and undertake research or convene meetings and forums for educational purposes regarding local government energy efficiency and sustainability. The responsibilities for this position include, but are not limited to:

- Effectively engaging with a wide range of stakeholders (e.g. state employees, municipality staff, universities, etc.)
- Establish and maintain connections with regional Council of Governments (COGs) and local governments
- Continue to facilitate and grow the Community Efficiency Leadership Coalition (CELC) as a statewide collaborative, involving cities of all sizes and other public entities across Texas, to ensure deliverables are aligned with SPEER's CELC goals
- Support efforts to improve energy reporting and assist underserved communities in completing annual energy reports
- Facilitate training sessions and capacity-building investments to help local governments improve sustainability practices
- Assist rural local governments in applying for grant funds and other financial support
- Providing support for advancing efficiency within local governments
- Communicating the benefits of energy efficiency and demand response, or other SPEER programs and initiatives, in writing or verbally, to a diverse group of stakeholders
- Assist in the planning and execution of events, including coordinating logistics for webinars

REQUIREMENTS: To be successful in this position, independent initiative will be required along with the ability to acquire new information quickly, work effectively with team members and other organizations, and express complex ideas in a clear and compelling manner. Background in energy and sustainability preferred. Bilingual in Spanish preferred.

This position is part-time, 25 hours/week, contracted

The contract term is through August 31, 2025, with the possibility of an extension.

[Apply here.](#)