Date:

David Karmol
Vice President, Federal and External Affairs
International Code Council
dkarmol@iccsafe.org

Dear Mr. Karmol:

The city/county/town of ________________________________ has authorized (NAME) ________________________________ to participate in the Energy Code Ambassadors Program (a joint project of SPEER, ICC and BCAP, non-profit organizations dedicated to improving building energy efficiency) with the understanding that s/he will devote some amount of volunteer time, in a manner that does not interfere with their regular work duties, networking with other code officials and building professionals, sharing information about the adoption, compliance and enforcement of building energy codes. We understand that, as a benefit of participation in the program, each participant will be provided an energy code book, complimentary customized training on the current state energy code and a complimentary certification examination in one of five Energy Code certifications offered by the International Code Council. In addition, the Energy Code Ambassador and his/her jurisdiction will be publicly recognized by the state, SPEER, ICC, and BCAP for their valuable participation in this public service effort.

Sincerely,

__________________________________________________________
Name of Applicant’s Supervisor

__________________________________________________________
Title of Applicant’s Supervisor

__________________________________________________________
Signature of Applicant’s Supervisor

__________________________________________________________
Applicant’s Jurisdiction or Employer